

USGS Mentoring - Learning Plan

Name of Mentor / Learning Partner _____ Name of Mentoree / Learning Partner _____

Mentoring Timeframe _____

Mentoree's/Learning Partner's Goals:

| Goal Statement #1 | Development Objectives | Mentor Help Needed | Target Date | Other Support Needed | Progress Notes |
|--|--|--|--------------------|---|----------------|
| <p>Become more proficient at presenting technical papers to peer and review audiences.</p> | <p>Both the subjective and objective parts of a presentation, style and substance.</p> | <p>Frequent check in, progress reporting, encouragement, attend practice presentation and critique and attend actual presentation.</p> | <p>June 12, 02</p> | <p>Course in presentation skills would be helpful. Toastmasters or other speaker support group a possibility.</p> | |

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Mentoree's/Learning Partner's Goals:

| Goal Statement #2 | Development Objectives | Mentor Help Needed | Target Date | Other Support Needed | Progress Notes |
|-------------------|------------------------|--------------------|-------------|----------------------|----------------|
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Name of Mentor / Learning Partner _____ Name of Mentoree / Learning Partner _____

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Mentoree's/Learning Partner's Goals:

| Goal Statement #3 | Development Objectives | Mentor Help Needed | Target Date | Other Support Needed | Progress Notes |
|-------------------|------------------------|--------------------|-------------|----------------------|----------------|
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Name of Mentor / Learning Partner _____ Name of Mentoree / Learning Partner _____

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Mentoree's/Learning Partner's Goals:

| Goal Statement #4 | Development Objectives | Mentor Help Needed | Target Date | Other Support Needed | Progress Notes |
|-------------------|------------------------|--------------------|-------------|----------------------|----------------|
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